

ATTENTION:

Effective immediately, all incoming postcards received via the United States Postal Service will be scanned and electronically sent to inmate recipients as "Facility Messages" via tablets; this service will be provided free of charge. Inmates housed in areas where tablets are not available, such as confinement housing, will continue to receive copies of incoming postcards. Original postcards will not be retained; they will be disposed of after being processed as described above. Postcards and electronic photographs containing any of the following will be rejected and disposed of without refund: nudity, sexual activity or content sexual in nature, violence or threats, hate speech, illegal activity, anything that could pose a threat to the safety/security of the jail(s), or direct or indirect inmate-to-inmate communication.

Incoming postcards and electronic photographs containing the following will be **rejected and disposed of without refund:**

- Nudity
- Sexual activity or content sexual in nature
- Violence or threats
- Hate speech
- Illegal activity, including marijuana or narcotics
- Anything that could pose a threat to the safety/security of the jail(s)
- Direct or indirect inmate-to-inmate communication
- Copyright infringement of the photo and the personal information it contains in the photo (example customers e-mail address, etc.)
- ID, driver's license, or passport
- Black and white photo
- Anything that alters the appearance of the person in the photo is denied
- Expose too much cleavage
- Contain filtered pictures like Snap-Chat filters
- Hand gestures such as pointing like a gun and/or gang signs
- Gun displays of any kind
- Swimsuit photos
- Third-party picture (posters, love letters, etc.) excludes Postal Card App
- Text or words such as screenshot of messages
- Someone in the image holding a sign with inappropriate or offensive text or words
- Contain nipple or penetration

All individuals must be fully clothed; regardless of age and gender.

All photos of children **MUST BE FULLY CLOTHED TOP AND BOTTOM (No child(ren) in diapers).**