

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE
FINANCIAL SERVICES DIVISION
PURCHASING UNIT
QUESTIONS AND ANSWERS FOR
BID 2022-007 INMATE PERSONAL GROOMING SUPPLIES As of May 13, 2022**

Question#1: *May I please get the bid tab from the last bid for 2022-007. If there is not a current contract can you give me the LPP and the vendor.*

Answer #1: .The last tab sheet can be found on the HCSO Purchasing site; by going to <https://teamhcsso.com/purchasing> then clicking on the “Archived Bids” tab, then choosing 2018, then scrolling down and clicking on Bid # 16-18, then click the “Tabulation Sheet” tab. This page will have the document you are requesting.

Question#2: *Will this bid be awarded all or none? I did see where the bid document stated award could be made to more than one bidder BUT does that mean more than one per LINE or more than one for the entire bid? Also regarding the clause stating you may award to more than one bidder.....what will determine who you purchase from? Do you have to purchase from low bidder first and if there are supply issues then you go to next vendor?*

Answer #2: .Award may be made to more than one (1) Bidder to ensure that Work is completed in a timely manner, this means that this bid can be awarded to multiple vendors in whole or on a line-item basis as well. If multiple vendors are awarded for the entire bid, then a rotation by the buyer will be exercised, of course pending that it's in the best interest of the HCSO. Award shall be made to the most responsive Bid and responsible Bidder meeting specifications, price and other factors considered. No, we do not have to purchase from the lowest bidder first when multiple vendors are awarded, if there are supply issues then yes, we will go with the next vendor with that said, HCSO reserves the right to evaluate, add, and/or reject any items from any bid options or resulting contract when deemed to be in the best interest of the HCSO.

Question#3: *Regarding the renewal period and escalation clause on page 13- It says contract period is for 1 year and can be extended on an annual basis for up to three (3) one (1) year periodsbut then the Escalation/De-Escalation clause states “the pending increase or decrease a minimum of 60 calendar days prior to the end of each (2) year period for which the bid was awarded.*

Is the initial contract period 1 year or 2 years? Please clarify. I am interpreting the escalation clause as you will be able to ask for a price increase to start AFTER the first 24 months?

Answer #3: There is a typo in PART B- SPECIAL PROVISIONS, 12. ESCALATION/DE-ESCALATION: Sentence currently reads “The escalation/de-escalation will be allowed provided the Award Supplier(s) notify the HCSO’s Financial Services Division of the pending increase or decrease a minimum of 60 calendar days prior to the end of each two (2) year period for which the Bid was awarded.”

The corrected sentence shall be “The escalation/de-escalation will be allowed provided the Award Supplier(s) notify the HCSO’s Financial Services Division of the pending increase or decrease a minimum of 60 calendar days prior to the end of each one (1) year period for which the Bid was awarded.”

*An amendment will be made soon to correct this error.

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Question#4: *Can you please share your current or most recent pricing and vendor information for these line items?*

Answer #4: *Please see answer to question #1 on this document.*

Question#5: *Will this contract be awarded by line item or in its entirety?*

Answer #5: *Please see answer to question #2 on this document.*

Question#6: *Does each line item require to be bid in order to be considered for award?*

Answer #6: *No.*