

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE  
REQUEST FOR PROPOSAL 3-20: COURTHOUSE SECURITY  
EXHIBIT A: STAFFING SCHEDULE**

**SECURITY SERVICES STAFFING REQUIREMENTS BY LOCATION**

Position		No of FTEs	Days / Week	Hours <sup>1</sup>		
Description and Location	Type		Su=Sunday, M=Monday, Tu=Tuesday, W=Wednesday, Th=Thursday, F=Friday, Sa=Saturday	Coverage / Day	Billable / Week	
Contract Manager	Armed	1	5 days M-F	0700-1600	0.0	
<b>COURTHOUSE COMPLEX</b>						
Shift Supervisor	Armed	1	3.5 days Su-W	0700-1900	39.5	
Shift Supervisor	Armed	1	3.5 days W-Sa	0700-1900	39.5	
Shift Supervisor	Armed	1	3.5 nights Su-W	1900-0700	40.5	
Shift Supervisor	Armed	1	3.5 nights W-Sa	1900-0700	40.5	
		4			160.0	
Edgecomb County Courthouse - 800 East Twigg, Tampa	Edgecomb	Armed	1	3.5 days Su-W	0700-1900	39.5
	Edgecomb	Armed	1	3.5 days W-Sa	0700-1900	39.5
	Edgecomb	Armed	1	5 days M-F	0700-1600	40.0
	Edgecomb	Armed	1	5 days M-F	0800-1700	40.0
	Edgecomb	Armed	1	5 days M-F	0800-1700	40.0
	Edgecomb - Dock	Armed	1	5 days M-F	0700-1600	40.0
	Edgecomb - Child Support	Armed	1	5 days M-F	0800-1700	40.0
	Edgecomb - Foreclosure	Armed	1	5 days M-F	0800-1700	40.0
	Edgecomb - Juvenile Floor	Armed	1	5 days M-F	0730-1630	40.0
	Edgecomb - Domestic Rel	Armed	1	5 days M-F	0800-1700	40.0
	Edgecomb Nights	Armed	1	3.5 nights Su-W	1900-0700	40.5
	Edgecomb Nights	Armed	1	3.5 nights Su-W	1900-0700	40.5
	Edgecomb Nights	Armed	1	3.5 nights W-Sa	1900-0700	40.5
	Edgecomb Nights	Armed	1	3.5 nights W-Sa	1900-0700	40.5
			14			561.0
	Edgecomb	Unarmed	1	3.5 days Su-W	0700-1900	39.5
	Edgecomb	Unarmed	1	3.5 days W-Sa	0700-1900	39.5
	Edgecomb	Unarmed	1	3.5 days Su-W	0700-1900	39.5
	Edgecomb	Unarmed	1	3.5 days W-Sa	0700-1900	39.5
	Edgecomb	Unarmed	1	5 days M-F	0700-1600	40.0
	Edgecomb	Unarmed	1	5 days M-F	0700-1600	40.0
	Edgecomb	Unarmed	1	5 days M-F	0700-1600	40.0
	Edgecomb	Unarmed	1	5 days M-F	0730-1630	40.0
	Edgecomb	Unarmed	1	5 days M-F	0730-1630	40.0
	Edgecomb	Unarmed	1	5 days M-F	0800-1700	40.0
	Edgecomb	Unarmed	1	5 days M-F	0800-1700	40.0
	Edgecomb Nights	Unarmed	1	3.5 nights Su-W	1900-0700	40.5
	Edgecomb Nights	Unarmed	1	3.5 nights W-Sa	1900-0700	40.5
		13			519.0	

<sup>1</sup> Hours: COVERAGE HOURS and BILLABLE HOURS are APPROXIMATED; they are based upon current schedules, lunch breaks, split shifts, dual assignments, manpower utilization, etc.

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE  
REQUEST FOR PROPOSAL 3-20: COURTHOUSE SECURITY  
EXHIBIT A: STAFFING SCHEDULE**

**SECURITY SERVICES STAFFING REQUIREMENTS BY LOCATION**

Position		No of FTEs	Days / Week	Hours <sup>1</sup>		
			Su=Sunday, M=Monday, Tu=Tuesday, W=Wednesday, Th=Thursday, F=Friday, Sa=Saturday	Coverage / Day	Billable / Week	
Description and Location	Type					
<b>COURTHOUSE COMPLEX (Continued)</b>						
Courthouse Annex - 401 North Jefferson Street, Tampa	Armed	1	5 days M-F	0700-1600	40.0	
	Unarmed	1	5 days M-F	0700-1600	40.0	
		2			80.0	
Clerk/Public Defender's Offices - 700 East Twiggs Street, Tampa	Armed	1	3.5 days Su-W	0700-1900	39.5	
	Armed	1	3.5 days W-Sa	0700-1900	39.5	
	Unarmed	1	3.5 days Su-W	0700-1900	39.5	
	Unarmed	1	3.5 days W-Sa	0700-1900	39.5	
		4			158.0	
Clerk/State Attorney's Offices - 419 Pierce Street, Tampa	Armed	1	3.5 days Su-W	0700-1900	39.5	
	Armed	1	3.5 days W-Sa	0700-1900	39.5	
	Armed	1	5 days M-F	0730-1630	40.0	
	Armed	1	5 days M-F	0730-1630	40.0	
	Unarmed	1	5 days M-F	0730-1630	40.0	
		5			199.0	
Plant City Courthouse - 301 North Michigan Avenue, Plant City	Armed	1	5 days M-F	0730-1630	40.0	
	Armed	1	5 days M-F	0800-1700	40.0	
	Armed	1	5 days M-F	0830-1730	40.0	
		3			120.0	
County Center - 601 East Kennedy Boulevard, Tampa	County Center Shift Supervisor	Armed	1	5 days M-F	0800-1700	40.0
	County Center	Armed	1	5 days M-F	0830-1730	40.0
	County Center	Armed	1	5 days M-F	0830-1730	40.0
	County Center	Armed	1	5 days M-F	0700-1600	40.0
	County Center	Armed	1	5 days M-F	0700-1600	40.0
	County Center	Armed	1	5 days M-F	0800-1700	40.0
	County Center	Armed	1	5 days M-F	0800-1700	40.0
	County Center	Armed	1	5 days M-F	1000-1900	40.0
	County Center	Armed	1	5 days M-F	1000-1900	40.0
	County Center	Armed	1	3.5 nights Su-W	1900-0700	40.5
	County Center	Armed	1	3.5 nights W-Sa	1900-0700	40.5
	County Center	Unarmed	1	3.5 nights Su-W	1900-0700	40.5
	County Center	Unarmed	1	3.5 nights W-Sa	1900-0700	40.5
			13			522.0
<b>Courthouse Complex Subtotals</b>						
<b>Total Number of Full-Time Equivalents (FTEs):</b>		<b>59</b>	<b>Hours</b>		<b>2,319.0</b>	

<sup>1</sup> Hours: COVERAGE HOURS and BILLABLE HOURS are APPROXIMATED; they are based upon current schedules, lunch breaks, split shifts, dual assignments, manpower utilization, etc.

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE  
REQUEST FOR PROPOSAL 3-20: COURTHOUSE SECURITY  
EXHIBIT A: STAFFING SCHEDULE**

**SECURITY SERVICES STAFFING REQUIREMENTS BY LOCATION**

Position		No of FTEs	Days / Week	Hours <sup>1</sup>		
				Coverage / Day	Billable / Week	
Description and Location	Type					
<b>JUVENILE ASSESSMENT CENTER (JAC)</b>						
<b>Juvenile Assessment Center - 8605 North Branch Avenue, Tampa</b>	JAC Site Supervisor	Unarmed	1	M-F	0600-1400	40.0
	JAC Officer	Unarmed	2	M-F	0600-1400	80.0
	JAC Lead	Unarmed	1	M-F	1400-2200	40.0
	JAC Officer	Unarmed	2	M-F	1400-2200	80.0
	JAC Lead	Unarmed	1	M-F	2200-0600	40.0
	JAC Officer	Unarmed	2	M-F	2200-0600	80.0
	JAC Lead	Unarmed	1	Sa-Su	0600-1800	24.0
	JAC Officer	Unarmed	2	Sa-Su	0600-1800	48.0
	JAC Lead	Unarmed	1	Sa-Su	1800-1600	24.0
	JAC Lead	Unarmed	2	Sa-Su	1800-1600	48.0
<b>JAC Subtotals</b>						
<b>Total Number of Full-Time Equivalents (FTEs):</b>			<b>15</b>	<b>Billable Hours</b>		<b>504.0</b>
<b>GRAND TOTALS</b>						
<b>Total Number of Full-Time Equivalents, Armed:</b>			<b>40</b>	<b>Billable Hours</b>		<b>1,560.0</b>
<b>Total Number of Full-Time Equivalents, Unarmed:</b>			<b>34</b>			<b>1,263.0</b>
<b>GRAND TOTALS</b>			<b>74</b>			<b>2,823.0</b>

<sup>1</sup> Hours: COVERAGE HOURS and BILLABLE HOURS are APPROXIMATED; they are based upon current schedules, lunch breaks, split shifts, dual assignments, manpower utilization, etc.