

# HILLSBOROUGH COUNTY SHERIFF'S OFFICE

Sheriff David Gee



Tampa, FL

## PROCUREMENT CATEGORY CODES

The following list is customized to best serve the Hillsborough County Sheriff's Office (HCSO) Purchasing Section in identifying registered vendors by category for the purpose of soliciting quotes or notifying of Bid/RFP opportunities. The list is a tool for purchasing staff only. Selecting a Procurement Category code on your Vendor Registration does not guarantee you will receive solicitations or notices and in no way obligates the HCSO.

The HCSO advertises Bid opportunities in the legal section of the local newspaper (Tampa Bay Times) and posts all Bid documents to the HCSO public website where they may be viewed and downloaded at no charge. Visit the Purchasing page on the HCSO Website at [www.hcso.tampa.fl.us](http://www.hcso.tampa.fl.us).

Select the PC code below that best fits the service or commodity your company provides. Use the PC code on your Vendor Registration Form in the Business Type Commodity or Services field. Selecting a broader category may increase the notifications you receive.

You must provide a company email address and/or fax number on your Vendor Application to receive Bid/RFP Notices. It is not mandatory to select a PC code in order to do business with the HCSO.

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## Procurement Category (PC)

<b>100</b>	<b>INFORMATION TECHNOLOGY &amp; ELECTRONICS</b>	
	<b>101</b>	<b>Computers &amp; Electronic Equipment</b>
	101-1	Computer Hardware – PC's Laptops, Servers, Peripherals
	101-2	Computer/Server Equipment Installation, Cabling & Connecting
	101-3	Audio Visual – Closed Circuit Cameras, Digital A/V Recording
	101-4	Breath Alcohol Analyzers
	101-5	Covert Surveillance Equipment
	101-6	GPS – Navigational
	101-7	Radar Detectors
	101-8	Digital Signage
	101-9	Electronic Equipment Testing, Calibration, Inspection
	x	Light Bars, Sirens – See Law Enforcement Equipment
	x	Virtual Programs – See Training
	<b>102</b>	<b>Security Systems</b>
	102-1	Security Access and Keyless Entry Systems
	102-2	Fire Alarm Systems
	102-3	Security System Monitoring
	<b>103</b>	<b>Telephone/Internet/Broadcast Equipment and Service</b>
	103-1	Telephone Equipment
	103-2	Telephone - Landline Service
	103-3	Cellular Phone and Wireless Services
	103-4	Cell phone Data Tracking, Surveillance and Downloading
	<b>104</b>	<b>Computer Software</b>
	104-1	Application Software
	104-2	System Software
	104-3	Development Software
	<b>105</b>	<b>Robotics</b>
	105	All Forms
<b>200</b>	<b>OFFICE ADMINISTRATION</b>	
	<b>201</b>	<b>Office Equipment</b>
	201-1	Multi-Function Copiers
	201-2	Laser Printers
	201-3	Mail Room Equipment
	201-4	Microfilm Equipment
	201-5	Office Equipment Maintenance and Repair

	<b>202</b>	<b>Office Furniture</b>
	202	All Types
	<b>203</b>	<b>Office Supplies &amp; Copy Paper</b>
	203-1	General Office Supply – Includes small equipment items such as calculators, tape recorders, staplers, label makers etc.
	203-2	Copy Paper
	203-3	Engraving - Name Tags, Desk Name Plates, Trophies, Placques, Awards
	203-4	Batteries
	203-5	Drinking Water, Dispensers, Bottled
	203-6	Delivery Services
	203-7	Document/Records Storage Service
	203-8	Document Shredding Service
	<b>204</b>	<b>Event Planning &amp; Community Outreach</b>
	204-1	Event Rentals
	204-2	Catering
	204-3	Promotional Items
	204-4	Graphics and Signage
	x	Trophies, Placques, Awards (See Office Supplies/Engraving)
	<b>205</b>	<b>Accounting &amp; Banking Services</b>
	205-1	Audit Services
	205-2	Banking Services
	205-3	P-Card Programs & Services
	<b>206</b>	<b>Legal Services</b>
	206-1	Attorneys
	206-2	Court Reporting, Transcription
	206-3	Surveillance & Background Checks
	206-4	Polygraphers
	206-5	Interpreters
	<b>207</b>	<b>Risk Management</b>
	207-1	Health Insurance Administration
	207-2	Liability Insurance
	207-3	Actuarial Services
	<b>208</b>	<b>Temporary Personnel &amp; Staffing</b>
	208	All Types
	<b>209</b>	<b>Print Services and Supplies</b>
	209-1	Specialty Papers, Binding accessories etc.
	209-2	Forms
	209-3	Decals – Materials and supplies for printing vehicle decals.

	210	Photo Shop	
		210-1	Photography Equipment - Digital Cameras & Accessories
		210-2	Photo Printing supplies
		210-3	Film Processing Supplies
		210-4	Film Processing Equipment and Equipment Maintenance
	211	Travel	
		211-1	Lodging
		211-2	Air Fare
		211-3	Car Rental
300	JAIL, DETENTION, PROBATION AND COURT SERVICES		
	301	Inmate Supply	
		301-1	Inmate Uniforms, Undergarments, Footwear, Disposables
		301-2	Personal Hygiene - Toothbrush, toothpaste, body soap, combs, razors, lice control, sanitary napkins
		301-3	Linens - Towels, washcloths, sheets, pillow cases, blankets
		301-4	Mattresses, mattress covers, pillows
		301-5	Canteen Items (Currently provided by Canteen Program Contractor)
	302	Jail Supply & Equipment	
		302-1	Prisoner Identification Equipment & Supplies
		302-2	Breath Alcohol Test Equipment/Calibration
		302-3	Property Control - Property boards, shrink wrap, bags
		302-4	Behavior Control Equipment - Spit hoods, restraint chairs
		302-5	Commercial Laundry Equipment and Repair
		302-6	Laundry - Bulk Chemical
		303-6	Locks, lock sets, key blanks (See Electronics for keyless entry)
		x	Clinic Equipment (See Medical Services)
		x	Bulk Janitorial Chemical other than Laundry (See Facilities Maint-Janitorial)
	303	Jail Operation Services	
		303-1	Inmate Phone Service
		303-2	Inmate Medical Services
		303-3	Education & Vocational Training
		303-4	Food Services
		303-5	Commercial Kitchen & Cafeteria Equipment & Repair
		303-6	Canteen Program Operations – Management of a Canteen Program
		x	(Mental Health, Addiction Treatment and Social Services See (Social Services)
	304	Courthouse and Jail Security and Equipment	
		304-1	Equipment – Xray Scanner, Magnetometers
		304-2	Personnel - Security Guards

	<b>305</b>	<b>Court and Probation Services</b>
	305-1	Inmate Extradition and Transportation
	305-2	GPS (Ankle bracelet) Monitoring
	305-3	Probation Program Management
<b>400</b>	<b>UNIFORMS</b>	
	<b>401</b>	<b>Law Enforcement &amp; Civilian</b>
	401-1	Law Enforcement -Dress Uniforms
	401-2	Tactical Wear/BDU's
	<b>402</b>	<b>Civilian Work Apparel</b>
	402-1	Civilian Work Apparel – Polos, T-shirts, Oxford Shirts, Cargo & Work Pants,
	<b>403</b>	<b>Accessories, Specialties &amp; Customization</b>
	401-4	Uniform Accessories -Ties, Ascots, Hats, Caps, Gloves, Safety Vests
	401-5	Outerwear, Rainwear
	401-6	Custom Motor Breeches
	401-7	Bike shorts/pants
	401-8	Badges, Pins/Cabs, Insignia
	401-9	Emblems, Embroidery
	401-10	Alterations
<b>500</b>	<b>LAW ENFORCEMENT EQUIPMENT &amp; SUPPLY</b>	
	<b>501</b>	<b>Officer Equipment</b>
	501-1	Duty Gear - Leather Basketweave & Hi-Gloss, Nylon Web
	501-2	Body Armor, Ballistic Vests, Riot Gear
	501-3	Personal Protective Equipment (PPE) – Hazmat Suits, Respirators
	501-4	Patrol Gear – Flashlights, Batons, OC Spray, PFD's, Throw Ropes, Handcuffs, Leg Irons
	501-5	Traffic Control – Flares, Fuses, Stop Sticks, Barricades, Cones
	501-6	Guns & Accessories
	501-7	Ammunition/Simunition, Explosives, Grenades
	501-8	Tasers/Less Lethal
	501-9	AED's, CPR Resuscitators and First Aid Supplies
	501-10	Scopes, Binoculars, Night Vision Instruments
	501-11	Communication Helmets
	501-12	MRE's
	501-13	Light Bars, Sirens
	x	Duty Gear (See Uniforms)
	x	Radar detectors, Digital Cameras – (See Electronics)

	<b>502</b>	<b>Investigative, Forensic, Crime Scene &amp; Evidence Supplies</b>
	502-1	Fingerprinting Supplies
	502-2	Drug Test Kits, Specimen Collection kits
	502-3	Gloves – Latex, Nitrile, Vinyl
	502-4	Barrier Tape, Cones, Markers
	502-5	Crime Scene Scanners/Recorders
	502-6	Evidence Supplies – Storage bags, boxes, containers, labels
	502-7	Evidence Handling and Storage Equipment - Coolers, freezers, dry storage, dehydrators
	502-8	Forensic Analysis Equipment
	502-9	Forensic Supplies
	502-10	DNA Testing & Reporting
	502-11	Crime Scene & Bio-Hazard Remediation
	x	Digital Cameras/SD Cards (See Electronics)
	<b>503</b>	<b>Motors (Motorcycle)</b>
	503-1	Motorcycle Helmets and Accessories
	503-2	Motocycle Boots
	x	(See Automotive for motorcycle sales and repair)
	x	Custom Motor Breeches (See Uniforms)
	<b>504</b>	<b>Bike Patrol</b>
		Bicycle & Biking Accessories including helmets
	x	(Bike clothing – See Uniforms)
	<b>505</b>	<b>Bomb Squad</b>
	505-1	Bomb Detection & Neutralization Equipment
	505-2	Bomb Suits
	505-3	Training Supplies
	<b>506</b>	<b>Aviation</b>
	506-1	Avionics Equipment
	506-2	Avionics Repair & Maintenance
	506-3	Cleanroom (Maintenance Bay) Supplies (Dust free, static free)
	506-4	Helicopter Maintenance & Repair
	506-5	Airplane Maintenance & Repair
	506-6	Flight Suits & Communication Helmets
	506-7	Hangar & Aircraft Storage Related Equipment
	506-8	FAA Flight Testing & Certification
	x	Aviation Fuel (See Fuel Types)

	<b>507</b>	<b>Marine Unit</b>	
		507-1	Marine Craft - Sales
		507-2	Marine Craft Hull – Repair & Maintenance
		507-3	Marine Engine Outboard – Sales Repair, Maintenance
		507-4	Marine Craft Accessories
		507-5	Boat and Dock Equipment & Supplies
		507-6	Docks & Pilings – Construction, repair, maintenance
		x	Marine Fuel (See Fuel Types)
	<b>508</b>	<b>Dive Team</b>	
		508-1	Gear and Equipment – Dive Suits, SCUBA gear
		508-2	Underwater Ops Equipment
	<b>509</b>	<b>K-9</b>	
		509-1	Police Dogs
		509-2	K-9 Gear and Training Equipment
		509-3	Vehicle Kennels
		509-4	Dog Food
		509-5	Veterinary Care
	<b>510</b>	<b>Law Enforcement Training</b>	
		510-1	Law Enforcement Training – Instructors – Classroom
		510-2	On-Line Training – All
		510-3	Simulators, Virtual Training or Experience
		510-4	Fitness Equipment and Equipment Maintenance
		510-5	Firearms Training Equipment - Range Equipment...Targets
	<b>511</b>	<b>Child Safety Equipment (Child Protection Investigation)</b>	
		511-1	Car Seats
		511-2	Playpens
		511-3	Bunk Beds
		511-4	Air Mattresses
<b>600</b>	<b>MEDICAL, MENTAL HEALTH &amp; SOCIAL SERVICES</b>		
	<b>601</b>	<b>Social and Mental Health Services</b>	
		601-1	Psychological/Psychiatric Testing and Evaluation
		601-2	Mental Health Counseling
		601-3	Addiction Rehabilitation Programs
		601-4	Residential Facilities – Halfway Houses
		601-5	Social Services – Families and Children at Risk
		x	(Background Checks, Polygraphs, Language Interpreters...see Legal)



	602	Medical Services, Supplies, Equipment and Pharmaceuticals	
		602-1	Physician Services
		602-2	Lab Services
		602-3	Pharmaceuticals
		602-4	Medical Supplies & Clinic Equipment
		602-5	Medical Diagnostic Equipment – Sales, Repair, Certification, Calibration etc.
700	RADIO COMMUNICATION		
	701	Public Safety Radio Systems	
		701-1	Public Safety Radio Systems 700/800 MHz (P25) Equipment & Supplies
		701-2	Two-Way Radio (P25) Equipment, Service, Repair and Calibration
		701-3	Radio Testing Equipment Calibration
	702	Tower and Antenna Systems	
		702-1	Towers and Antenna Site Management – Climbing, Rigging, Inspection, Repair, Certification.
800	AUTOMOTIVE		
	801	Vehicle Purchases	
		801-1	Dealers – Car, Vans & Trucks (Vehicle Purchases are made in accordance with Florida Sheriff's Association (FSA) contract only. Dealers interested in doing repair work should select Automotive Repair.
		801-2	Specialty Vehicles – Customized - Mobile Command Center, Transport Buses, Bomb Truck
		801-3	Motorcycle – Sales
		801-4	Off Road - ATV, Utility, Golf Carts
		801-5	Trailers – Sales and Repair
		801-6	Used Vehicles
		801-7	Vehicle & Equipment Auction Services – Sale of Vehicles
	802	Automotive Repair	
		802-1	Automotive – Engine Repair Parts
		802-2	Tires
		802-3	Batteries
		802-4	Fluids & Lubricants - Bulk Oil & Transmission Fluid, Grease
		802-5	Repair - Engine
		802-6	Repair - Transmission
		802-7	Repair – Paint & Body
		802-8	Motorcycles - Repair, Service & Parts
		802-9	Towing (Tow companies must be licensed by the County and apply to contract with the HCSO for a spot on a Rotational Call List limited by area.
		802-10	Shop Supplies

		802-11	Window Tint
		802-12	Alarm Systems – Theft, K-9 Safety
<b>900</b>	<b>FUEL AND FUEL RELATED EQUIPMENT</b>		
	<b>901</b>	<b>Fuel Related Equipment – Storage, Dispensing</b>	
		901-1	Tanks – Above and below ground. Install, Inspect, Repair
		901-2	Fuel pumps – Equipment, Service and Repair
		901-3	Fuel Management Systems – Electronic Distribution, Control and Tank Monitoring Systems
	<b>902</b>	<b>Fuel Types</b>	
		902-1	Gas – Tanker
		902-2	Off Road Diesel – Tanker
		902-3	Aviation – Tanker
		902-4	Propane Gas
		902-5	Natural Gas Transportation
<b>1000</b>	<b>FACILITIES MAINTENANCE, REPAIR &amp; OPERATION</b>		
	<b>1001</b>	<b>Engineering</b>	
		1001-1	Architectural
		1001-2	Civil
		1001-3	Mechanical
		1001-4	Electrical
		1001-5	Surveyors
		1001-6	Blueprint Reproduction
	<b>1002</b>	<b>General Contractors</b>	
		1002	General Contractor – Licensed in the State of Florida
	<b>1003</b>	<b>Builders Supply</b>	
		1003	Commercial Builders Supply
	<b>1004</b>	<b>Trade Contractors and Service Providers– Replace &amp; Repair</b>	
		1004-1	Roofing
		1004-2	Heating, Ventilation, Air Conditioning (HVAC)
		1004-3	Electrical (not electronic)
		1004-4	Plumbing
		1004-5	Carpentry
		1004-6	Masonry
		1004-7	Painting
		1004-8	Flooring Installation – Carpet, Ceramic tile, VCT, vinyl
		1004-9	Industrial Flooring & Installation – Composites & Epoxys such as
		1004-10	Asphalt, Concrete & Paving
		1004-11	Parking Lot Striping

	1004-12	Earth Moving, Dirt Hauling, Grading
	1004-13	Pre-Fabricated Structures, Modular Units
	1004-14	Grounds Maintenance & Landscape Services
	1004-15	Tree Trimming & Removal
	1004-16	Pressure Washing
	1004-17	Pest Control Services
	1004-18	Water Treatment Service and Supply
	1004-19	Signs – Fabrication and Installation, Interior/Exterior, Metal, Acrylic
	1004-20	Metal Works and Fabrication
	1004-21	Roll Up Overhead Doors, Replace and Repair
	1004-22	Doors and Windows – New, Repair, Replace, Hardware etc.
	1004-23	Glass Cutting
	<b>1005</b>	<b>Materials, Supply and Equipment</b>
	1005-1	Complete MRO Supply
	1005-2	HVAC – Supply
	1005-3	Electrical Supply
	1005-4	Plumbing, Pipe and Pump Supply
	1005-5	Paint/Coatings and Paint Supplies
	1005-6	Room Divider Panels
	1005-7	Window Treatments, Blinds
	1005-8	Floor Coverings – Tile, Carpet, Laminate, VCT
	1005-9	Lumber
	1005-10	Concrete – Pumping
	1005-11	Masonry materials and supplies, Mortar, cement, concrete mix
	1005-12	Asphalt
	1005-13	Grounds Maintenance Equipment (Mowers, Tractors) Parts & Repair
	1005-14	Landscape Supply – Plants, mulch, stone, gravel
	1005-15	Rental Equipment – Lifts, cranes, backhoes etc.
	1005-16	Rental – Temporary Storage, Job Site Offices
	1005-17	Rental - Sanitary Facilities
	1005-18	Fencing
	1005-19	Flags, Flagpoles, Flag holders
	1005-20	Lighting – Fixtures and Supply
	1005-21	Hardware – Nuts, bolts, nails, brackets, hooks etc.
	1005-22	Welding Equipment and Supply (including gases)
	1005-23	Hand and Power Tools
	1005-24	Safety Equipment – Crew, Job Site and Personal

	1005-25	Indoor/Outdoor Building Accessories & Equipment - Outdoor furniture, door mats, trash cans, ash trays
	1005-26	Fire Protection Equipment and Supplies
	1005-27	Lockers, Storage Cabinets
<b>1006</b>	<b>Janitorial Supply and Service</b>	
	1006-1	Janitorial Chemical – Industrial Bulk
	1006-2	Janitorial Supply & Equipment
	1006-3	Industrial Janitorial Equipment – Vacuums, Floor Buffers
	1006-4	Commercial Paper Goods – Toilet paper, paper towels,
	1006-5	Janitorial Services – Office Cleaning, Window Cleaning, Carpet Cleaning
<b>1007</b>	<b>Elevators</b>	
	1007	Inspection, Maintenance & Repair
<b>1008</b>	<b>Power Plant/Boilers &amp; Chillers/ Industrial Generators</b>	
	1008-1	Power Generators
	1008-2	Generator Installation, Maintenance and Repair
	1008-3	Boiler Equipment
	1008-4	Boiler Installation, Maintenance & Repair
<b>1009</b>	<b>Warehouse Equipment, Supply &amp; Safety</b>	
	1009-1	Fork Lifts & Pallet Jacks – Sales and Repair
	1009-2	Racks, Bins, Storage Systems, Cabinets, Carts
	1009-3	Supplies - Shrink wrap, labels, tags
	1009-4	Bar Coding Equipment and Supplies
	1009-5	Safety Equipment - back braces, eye wash stations
	1009-6	Liquidation Services – Auction, Sale, destruction. Disposition of obsolete or surplus items.
<b>1010</b>	<b>Utilities</b>	
	1010-1	Electric
	1010-2	Cable/Internet Service
	1010-3	Gas – Natural
	1010-4	Natural Gas Transportation
<b>1011</b>	<b>Waste Services and Recycling</b>	
	1011-1	Dumpsters, Compactors – Roll Offs – Construction
	1011-2	Recycling – Used Lamps, Electronics
	1011-3	Sharps & Biohazardous Waste Containment & Disposal
	1011-4	Hazardous Waste – Cleanup, Transportation & Disposal (e.g.Meth Lab)
	1011-5	Scrap Metal Sales
<b>Gov't</b>	Services provided by other government agencies which are sole providers will not be coded except as Industry Class “Gov't”	