



**CHAD CHRONISTER, SHERIFF**

August 20, 2024

**SUBJECT:** Request for Proposals 2024-019, *Mental Health Pod Renovation*

**MESSAGE:** Please note and acknowledge the following changes or additions to be included in the referenced section(s) of 2024-019.

1. Pages 3, 5 and 45 have been replaced in their entirety in order to extend the due date for proposals to October 4, 2024 and the deadline for Q&A submission to September 20, 2024.

Please complete the acknowledgement of this notice on the next page of this document and include it in your proposal response.

Sincerely,

William V. Spinelli, CPA  
Chief Financial Officer

WVS/ref

Enclosure



**CHAD CHRONISTER, SHERIFF**  
ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in  
Amendment #3 to Request for Proposals 2024-019, *Mental Health Pod Renovation*

PLEASE PRINT: Company Name: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Signature:* \_\_\_\_\_

(Signed Acknowledgment must be included with your Submission)

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<b>PROPOSED SCHEDULE OF EVENTS</b>	<b>DATE</b>
RFP ADVERTISED / POSTED TO THE HCSO AND OSD WEBSITES	July 24, 2024
SUBMIT LETTER OF INTENT	July 30, 2024
MANDATORY PRE-PROPOSAL SITE VISIT	July 30, 2024
DEADLINE TO SUBMIT QUESTIONS	September 20, 2024
DEADLINE TO SUBMIT PROPOSAL	October 4, 2024
AWARD NOTIFICATION TARGET DATE	November 11, 2024

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE**  
**2008 East 8th Avenue**  
**Tampa, Florida 33605**

**SUBJECT:** Request for Proposals No. 2024-019

**REQUEST FOR PROPOSALS TITLE:** Mental Health Pod Renovation JIA

**RFP OPENING DATE & TIME:** October 4, 2024 at 3:00 PM EST

**PLACE:** Hillsborough County Sheriff's Office  
Malcolm E. Beard Sheriff's Operations Center  
Financial Services Division - Purchasing Section  
2008 East 8th Avenue  
Tampa, FL 33605

Request for Proposals Overview: The Hillsborough County Sheriff's Office (HCSO) is requesting proposals from qualified firms to provide construction services for the Renovation of a Mental Health Pod at the Falkenburg Road Jail (FRJ) Complex and Facility property per the attached exhibits.

Any reference to the "Work" throughout this Proposal packet is defined to be inclusive of the Scope of Work and any related performance detailed herein.

**MANDATORY PRE-PROPOSAL SITE VISIT – This site visit must be attended.**

Pre-Proposal Site Visit: A mandatory Pre-Proposal Site Visit has been scheduled for July 30, 2024. Please meet at the location below at 9:00 A.M. All attendees must adhere to HCSO policies and procedures while on site.

Pre-Proposal Site Visit : July 30, 2024, 9:00 A.M. EST

PLACE: Hillsborough County Sheriff's Office  
Falkenburg Road Jail  
520 N Falkenburg Road  
Tampa, FL 33619

**\*IMPORTANT\***

**Below is an example of the information required on the OUTSIDE of your Proposal Package.**

**Please use label below**

HILLSBOROUGH COUNTY SHERIFF'S OFFICE  
SHERIFF'S OPERATIONS CENTER  
ATTN: FINANCIAL SERVICES DIVISION – PURCHASING SECTION  
2008 EAST 8<sup>TH</sup> AVE  
TAMPA FL 33605

**PROPOSAL PACKAGE SUBMITTAL**

From: \_\_\_\_\_

PROPOSAL # 2024-019

Mental Health Pod Renovation

OPENING DATE/TIME:  
October 4, 2024 @ 3:00 PM EST