

HILLSBOROUGH COUNTY SHERIFF'S OFFICE

CHAD CHRONISTER, SHERIFF

TAMPA, FL



PROCUREMENT CATEGORY CODES

The following list is customized to best serve the Hillsborough County Sheriff's Office (HCSO) Purchasing Section in identifying registered vendors by category for the purpose of soliciting quotes or notifying of Bid/RFP opportunities. The list is a tool for purchasing staff only. Selecting a Procurement Category code (PC) on your Vendor Registration does not guarantee you will receive solicitations or notices and in no way obligates the HCSO.

The HCSO advertises Bid opportunities in the legal section of the local newspaper (Tampa Bay Times) and posts all Bid documents to the HCSO public website where they may be viewed and downloaded at no charge. Visit the Purchasing page on the HCSO Website at <https://teamhcs.com>.

Select the PC code below that best fits the service or commodity your company provides. Use the PC code on your Vendor Registration Form. Selecting a broader category may increase the notifications you receive (ex. select 200 instead of 203).

You must provide a company email address and/or fax number on your Vendor Application to receive Bid/RFP Notices. It is not mandatory to select a PC code in order to do business with the HCSO.

PC Code	DESCRIPTION
100	INFORMATION TECHNOLOGY & ELECTRONICS
101	Computers & Electronic Equipment
102	Security Systems
103	Telephone/Internet
104	Computer Software
105	Robotics
200	OFFICE ADMINISTRATION
201	Office Equipment
202	Office Furniture
203	Office Supplies
204	Event Planning
205	Accounting Services
206	Legal Services
207	Risk Management
208	Temporary Staffing
209	Print Services and Supplies
210	Photo Equipment & Supplies
211	Travel

PC Code	DESCRIPTION
300	JAIL, DETENTION, PROBATION AND COURT SERVICES
301	Inmate Supply
302	Jail Supply & Equip
303	Jail Operations
304	Court Security
305	Probation Services
400	UNIFORMS AND WORK APPAREL
401	Law Enforcement
402	Civilian
403	Accessories
500	LAW ENFORCEMENT EQUIPMENT AND SUPPLY
501	Officer Equipment
502	Investigative, Forensic, Crime Scene & Evidence Supplies
503	Motors
504	Bike Patrol
505	Bomb Squad
506	Aviation
507	Marine
508	Dive Team
509	K-9
510	Training
511	Child Safety
600	MEDICAL, MENTAL HEALTH AND SOCIAL SERVICES
601	Social Services
602	Medical Svc & Supply
700	RADIO COMMUNICATION
701	Public Safety Radio
702	Tower & Antenna Systems
800	AUTOMOTIVE
801	Vehicle Sales
802	Auto Repair & Maintenance
900	FUEL AND FUEL RELATED EQUIPMENT
901	Fuel Equipment – Storage & Dispensing
902	Fuel Types
1000	FACILITIES MAINTENANCE, CONSTRUCTION AND RENOVATION, MRO
1001	Engineering
1002	General Contractors
1003	Builders Supply
1004	Trade Contractors & Service Providers
1005	Materials, Supply & Equipment
1006	Janitorial Supply & Service
1007	Elevator Inspection and Repair
1008	Power Plant/Boilers & Chillers/Industrial Generators
1009	Warehouse Equipment Supply & Safety
1010	Utilities
1011	Waste Services & Recycling

Procurement Category (PC)

100	INFORMATION TECHNOLOGY & ELECTRONICS	
	101	Computers & Electronic Equipment
	101-1	Computer Hardware – PC's Laptops, Servers, Peripherals
	101-2	Computer/Server Equipment Installation, Cabling & Connecting
	101-3	Audio Visual – Closed Circuit Cameras, Digital A/V Recording
	101-4	Breath Alcohol Analyzers
	101-5	Covert Surveillance Equipment
	101-6	GPS – Navigational
	101-7	Radar Detectors
	101-8	Digital Signage
	101-9	Electronic Equipment Testing, Calibration, Inspection
	x	Light Bars, Sirens – See Law Enforcement Equipment
	x	Virtual Programs – See Training
	102	Security Systems
	102-1	Security Access and Keyless Entry Systems
	102-2	Fire Alarm Systems
	102-3	Security System Monitoring
	103	Telephone/Internet/Broadcast Equipment and Service
	103-1	Telephone Equipment
	103-2	Telephone - Landline Service
	103-3	Cellular Phone and Wireless Services
	103-4	Cell phone Data Tracking, Surveillance and Downloading
	104	Computer Software
	104-1	Application Software
	104-2	System Software
	104-3	Development Software
	105	Robotics
	105	All Forms
200	OFFICE ADMINISTRATION	
	201	Office Equipment
	201-1	Multi-Function Copiers
	201-2	Laser Printers
	201-3	Mail Room Equipment
	201-4	Microfilm Equipment
	201-5	Office Equipment Maintenance and Repair

	210	Photo Shop	
		210-1	Photography Equipment - Digital Cameras & Accessories
		210-2	Photo Printing Supplies
		210-3	Film Processing Supplies
		210-4	Film Processing Equipment and Equipment Maintenance
	211	Travel	
		211-1	Lodging
		211-2	Air Fare
		211-3	Car Rental
300	JAIL, DETENTION, PROBATION AND COURT SERVICES		
	301	Inmate Supply	
		301-1	Inmate Uniforms, Undergarments, Footwear, Disposables
		301-2	Personal Hygiene - Toothbrush, toothpaste, body soap, combs, razors, lice control, sanitary napkins
		301-3	Linens - Towels, washcloths, sheets, pillow cases, blankets
		301-4	Mattresses, mattress covers, pillows
		301-5	Canteen Items (Currently provided by Canteen Program Contractor)
	302	Jail Supply & Equipment	
		302-1	Prisoner Identification Equipment & Supplies
		302-2	Breath Alcohol Test Equipment/Calibration
		302-3	Property Control - Property boards, shrink wrap, bags
		302-4	Behavior Control Equipment - Spit hoods, restraint chairs
		302-5	Commercial Laundry Equipment and Repair
		302-6	Laundry - Bulk Chemicals
		303-6	Locks, lock sets, key blanks (See Electronics for keyless entry)
		x	Clinic Equipment (See Medical Services)
		x	Bulk Janitorial Chemicals other than Laundry (See Facilities Maint-Janitorial)
	303	Jail Operation Services	
		303-1	Inmate Phone Service
		303-2	Inmate Medical Services
		303-3	Education & Vocational Training
		303-4	Food Services
		303-5	Commercial Kitchen & Cafeteria Equipment & Repair
		303-6	Canteen Program Operations – Management of a Canteen Program
		x	Mental Health, Addiction Treatment and Social Services (See Social Services)
	304	Courthouse and Jail Security and Equipment	
		304-1	Equipment – Xray Scanner, Magnetometers
		304-2	Personnel - Security Guards

	1005-25	Indoor/Outdoor Building Accessories & Equipment - Outdoor furniture, door mats, trash cans, ash trays
	1005-26	Fire Protection Equipment and Supplies
	1005-27	Lockers, Storage Cabinets
1006	Janitorial Supply and Service	
	1006-1	Janitorial Chemical – Industrial Bulk
	1006-2	Janitorial Supply & Equipment
	1006-3	Industrial Janitorial Equipment – Vacuums, Floor Buffers
	1006-4	Commercial Paper Goods – Toilet paper, paper towels,
	1006-5	Janitorial Services – Office Cleaning, Window Cleaning, Carpet Cleaning
1007	Elevators	
	1007	Inspection, Maintenance & Repair
1008	Power Plant/Boilers & Chillers/ Industrial Generators	
	1008-1	Power Generators
	1008-2	Generator Installation, Maintenance and Repair
	1008-3	Boiler Equipment
	1008-4	Boiler Installation, Maintenance and Repair
1009	Warehouse Equipment, Supply & Safety	
	1009-1	Fork Lifts & Pallet Jacks – Sales and Repair
	1009-2	Racks, Bins, Storage Systems, Cabinets, Carts
	1009-3	Supplies - Shrink wrap, labels, tags
	1009-4	Bar Coding Equipment and Supplies
	1009-5	Safety Equipment - back braces, eye wash stations
	1009-6	Liquidation Services – Auction, Sale, destruction. Disposition of obsolete or surplus items.
1010	Utilities	
	1010-1	Electric
	1010-2	Cable/Internet Service
	1010-3	Gas – Natural
	1010-4	Natural Gas Transportation
1011	Waste Services and Recycling	
	1011-1	Dumpsters, Compactors – Roll Offs – Construction
	1011-2	Recycling – Used Lamps, Electronics
	1011-3	Sharps & Biohazardous Waste Containment & Disposal
	1011-4	Hazardous Waste – Cleanup, Transportation & Disposal (e.g.Meth Lab)
	1011-5	Scrap Metal Sales