



OFFICE OF THE SHERIFF

Chad Chronister, Sheriff
Donna Luszczynski, Chief Deputy
Hillsborough County, Florida
August 7, 2020

SUBJECT: Amendment #2 to RFP 3-20 Courthouse Security

MESSAGE: Please note and acknowledge the following changes or additions to be included in the referenced section(s) of RFP 3-20:

1. Pages 3, 5 and 41 will be replaced in their entirety to extend the Deadline to Submit Proposal, see attached.

Please note that this document hereby becomes part of RFP 3-20 and without this document, the RFP is considered incomplete.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christina R. Porter".

Christina R. Porter, CPA
Chief Financial Officer

CRP/drj

Enclosures

ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in the
Amendment #1 to RFP 3-20.

PLEASE PRINT – Company Name: _____

By: _____

Title: _____

Date: _____

Signature: _____

(Signed Acknowledgment must be included with your Proposal Response)

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EXHIBIT A – Staffing Schedule	Attached
EXHIBIT B – Pricing Matrix	Attached
EXHIBIT C – Controlled Access Point Screening Statistics	Attached
APPENDIX I – References - Security Services	Attached
APPENDIX II – References - Transition Plan	Attached
APPENDIX III – Vendor Packet (Application, W-9, Direct Deposit)	Attached
PROPOSED SCHEDULE OF EVENTS	DATE
RFP Advertised / Posted to HCSO and OSD Websites	7/12/2020
Deadline for Submission of Letter of Intent	7/17/2020
Mandatory Pre-Proposal Conferences and Facility Tours	7/21/2020
Deadline for Submission of Questions and Answers	7/28/2020
PROPOSAL RESPONSE DEADLINE	8/18/2020
Award Notification Target Date	11/06/2020

**Hillsborough County Sheriff's Office
Sheriff's Operations Center
Financial Services Division - Purchasing Section
2008 East 8th Avenue
Tampa, Florida 33605**

DATES, TIMES & PLACES – MEETINGS & DEADLINES

SUBJECT: Request for Proposal Number 3-20

PROPOSAL TITLE: Courthouse Security

MANDATORY PRE-PROPOSAL CONFERENCES – Both Pre-Proposal Conferences must be attended.

PURSUANT TO MAYOR JANE CASTOR'S EXECUTIVE ORDER 2020-27, MASKS ARE REQUIRED TO BE WORN DURING THE PRE-PROPOSAL CONFERENCES AND FACILITY TOURS.

Pre-Proposal Conference #1: July 21, 2020, 9:00 am.

PLACE: Edgecomb County Courthouse
800 East Twiggs Street
Jury Auditorium Second Floor
Tampa, Florida 33601

Pre-Proposal Conference #2: July 21, 2020, immediately following Pre-Proposal Conference #1

PLACE: Juvenile Assessment Center
8605 North Branch Avenue
Entry Lobby
Tampa, Florida 33604

OPENING DATE AND TIME: August 18, 2020, 3:00pm.

PLACE: Hillsborough County Sheriff's Office
Sheriff's Operations Center
Financial Services Division - Purchasing Section
2008 East 8th Avenue
Tampa, Florida 33605

Pursuant to Governor DeSantis' Executive Order 20-139: "*Phase 2: Smart. Safe. Step-by-Step. Plan for Florida's Recovery*" (Order), and since proper social distancing cannot be assured, the Proposal opening, will *not* be open to the public. Proposals will be received until the time and date shown and will be read aloud immediately thereafter at the "Place" indicated. A video recording of the Proposal opening will then be posted to the HCSO website <https://teamhcsso.com>.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Below is an example of the information required on your Proposal Package.
This may be used as a label, if desired.

PACKAGE LABEL

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
SHERIFF'S OPERATIONS CENTER
ATTN: FINANCIAL SERVICES DIVISION – PURCHASING SECTION
2008 EAST 8TH AVE
TAMPA, FLORIDA 33605

PROPOSAL PACKAGE SUBMITTAL

From: _____

RFP #3-20
COURTHOUSE SECURITY

OPENING DATE & TIME:
AUGUST 18, 2020, 3:00 PM