



April 10, 2024

**SUBJECT:** Request for Proposals 2024-003 *Hillsborough School Speed Zone Enforcement Program*

**MESSAGE:** Please note and acknowledge the following changes or additions to be included in the referenced section(s) of 2024-003.

1. APPENDIX III - Past Performance Questionnaire is being replaced in its entirety to update the questions on the form to be more specific to the RFP requirements.

Please complete the acknowledgement of this notice on the next page of this document and email it to [rflamand@teamhcsso.com](mailto:rflamand@teamhcsso.com).

Sincerely,

William V. Spinelli, CPA  
Chief Financial Officer

WVP/ref

Enclosure



**CHAD CHRONISTER, SHERIFF**

ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in  
Amendment #2 to Request for Proposals 2024-003 *Hillsborough School Speed Zone  
Enforcement Program*

PLEASE PRINT: Company Name: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Signature:* \_\_\_\_\_

To: \_\_\_\_\_  
 Attn: \_\_\_\_\_  
 Ph: \_\_\_\_\_  
 EM: \_\_\_\_\_

From: \_\_\_\_\_  
 Ph: \_\_\_\_\_  
 Fx: \_\_\_\_\_  
 EM: \_\_\_\_\_

You are being contacted by a member of the Hillsborough County Sheriff's Purchasing Section regarding

RFP # \_\_\_\_\_

The Contractor indicated below has given your name as a reference for work completed. We would appreciate your reply to the following questions regarding your experience with this company. Please return this form at your earliest convenience to the sender by fax or email. Thank you.

**Contractor:** \_\_\_\_\_ **Project:** \_\_\_\_\_

Use the space below to describe the scope of work for the project completed by this company.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**QUALITY OF SERVICE**

The Contractor provided a product or service that conformed to contract requirements, specifications, and standards of good workmanship.	1	2	3	4	5
The Contractor submitted accurate reports.	1	2	3	4	5
The Contractor utilized personnel that were appropriate to the effort performed.	1	2	3	4	5

**COST CONTROL**

The Contractor performed the effort within the estimated cost/price.	1	2	3	4	5
The Contractor submitted accurate invoices on a timely basis.	1	2	3	4	5
The Contractor demonstrated cost efficiencies in performing the required effort.	1	2	3	4	5
The actual costs/rates realized closely reflected the negotiated costs/rates	1	2	3	4	5

**SCHEDULE**

The tasks required under this effort were performed in a timely manner and in accordance with the period of performance of the contract.	1	2	3	4	5
The Contractor was responsive to technical and/or contractual direction.	1	2	3	4	5

**BUSINESS RELATIONSHIPS**

The Contractor demonstrated effective management over the effort performed.	1	2	3	4	5
The Contractor presented information and correspondence in a clear, concise, and businesslike manner.	1	2	3	4	5
The Contractor promptly notified the Project Manager in a timely manner regarding urgent issues.	1	2	3	4	5
The Contractor made timely award to, and demonstrated effective management of, its subcontractors.	1	2	3	4	5

**MANAGEMENT OF KEY PERSONNEL**

The labor turnover in key personnel labor categories was minimal and did not adversely affect Contractor performance.	1	2	3	4	5
The Contractor proposed qualified personnel to fulfill the requirements of the contract.	1	2	3	4	5

**CUSTOMER SATISFACTION**

The services provided adequately met the needs of the program.	1	2	3	4	5
The Contractor was able to perform with minimal or no direction from the Technical Point of Contact or Project Manager	1	2	3	4	5

I am satisfied with the performance of the Contractor under this effort.	1	2	3	4	5
<b>SCOPE SPECIFIC QUESTIONS</b>					
I would recommend this contractor to other agencies for Speed Zone Cameras.	1	2	3	4	5
The equipment/cameras were upgraded with the latest technology when it became available.	1	2	3	4	5
When the equipment/cameras were updated, there were no additional fees associated with the upgrade or they were minimal.	1	2	3	4	5
If there was a fee for upgrading equipment what was it?	text answer:				
The contractor conducted additional speed studies in a quick and effeicent manner.	1	2	3	4	5
The contractor operates an enforcement system on a large number of schoolzones	1	2	3	4	5
How many School zones does the contractor currently operate?	text answer:				
The average response time for repair during an outage or malfunction with a camera was quick or in accordance with the requirements of the contract.	1	2	3	4	5
During an outage or malfunction with a camera, what was the average time taken for repair?	text answer:				
What is the required response time in the current contract?	text answer:				
On average how many citations do you process per camera per month?	text answer:				
On average how many vehicles pass through each camera per month?	text answer:				