



OFFICE OF THE SHERIFF

Chad Chronister, Sheriff
Donna Luszczynski, Chief Deputy
Hillsborough County, Florida

November 30, 2022

SUBJECT: Amendment #3 to RFP 2022-018 Regional K9 training center

MESSAGE: Please note and acknowledge the following changes or additions to be included in the referenced section(s) of RFP 2022-018:

Pages 3, 4, and 43 will be replaced in their entirety to extend the due date from December 2, 2022 to December 16, 2022.

Pages 3 and 4 will also be edited to include the information for the site visit that commenced on November 9th.

Page 39 will be replaced in its entirety for the addition of a Contractors Construction contingency provision.

Page 44 will be replaced in its entirety to include the completed Q&A as a part of the RFP as an attachment.

Please note that this document hereby becomes part of RFP 2022-018 and without this document, the RFP is considered incomplete.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea Hartman".

Andrea Hartman
A/Chief Financial Officer

AH/rf

Enclosures

ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in the
Amendment #3 to RFP 2022-018 Regional K9 Training Center

PLEASE PRINT – Company Name: _____

By: _____

Title: _____

Date: _____

Signature: _____

(Signed Acknowledgment must be included with your Proposal Response)

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| APPENDIX I – VENDOR PACKET (Application, W9, Direct Deposit) | Attached |
| ATTACHMENT 1 – DESIGN CRITERIA PACKAGE | Attached |
| ATTACHMENT 2 – PROPOSAL COMPLETENESS CHECKLIST | Attached |
| PROPOSED SCHEDULE OF EVENTS | DATE |
| RFP ADVERTISED / POSTED TO THE HCSO AND OSD WEBSITES | October 5, 2022 |
| STEP 1 QUALIFICATION PROPOSALS DUE | October 26, 2022 |
| SHORT-LISTED TEAMS NOTIFICATION TARGET | November 4, 2022 |
| MANDATORY SITE VISIT | November 9, 2022 |
| DEADLINE TO SUBMIT QUESTIONS | November 18, 2022 |
| DEADLINE TO SUBMIT STEP 2 PROPOSAL | December 16, 2022 |
| AWARD NOTIFICATION TARGET DATE | January 6, 2023 |

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
2008 East 8th Avenue
Tampa, Florida 33605

SUBJECT: Request for Proposals No. 2022-018

REQUEST FOR PROPOSALS TITLE: Regional K9 Training Center

STEP 1 PROPOSAL OPENING DATE & TIME: October 26, 2022 at 3:00 PM EST

STEP 2 PROPOSAL OPENING DATE & TIME: December 16, 2022 at 3:00 PM EST

PLACE: Hillsborough County Sheriff's Office
Malcolm E. Beard Sheriff's Operations Center
Financial Services Division - Purchasing Section
2008 East 8th Avenue
Tampa, FL 33605

Request for Proposals Overview: The Hillsborough County Sheriff's Office (HCSO) is requesting proposals from qualified Design-Build (DB) teams to provide design and construction services for the construction of a Regional K9 Training Center at the Falkenburg Road Jail (FRJ) Complex and Facility property per the attached exhibits.

Any reference to the "Work" throughout this Proposal packet is defined to be inclusive of the Scope of Work and any related performance detailed herein.

MANDATORY PRE-PROPOSAL SITE VISIT – This site visit must be attended.

Pre-Proposal Site Visit: A mandatory Pre-Proposal Site Visit has been scheduled for November 9, 2022. Please meet at the location below at 9:00 A.M. All attendees must adhere to HCSO policies and procedures while on site.

Pre-Proposal Site Visit #1: November 9, 2022, 9:00 A.M. EST

PLACE: Hillsborough County Sheriff's Office
Falkenburg Road Jail
2106 N. Falkenburg Road Tampa
Tampa, FL 33619

- ii. Additional Services: If it should become necessary for the HCSO to request the Design Build Team to render any additional services to either supplement the services requested in this RFP or to perform additional work as required, such additional work shall be performed only upon written agreement between the HCSO and the Design Build Team either by official change order or amending the contract.
 - iii. Contractor Construction contingency: The Proposal Price will contain a separately identified contingency factor (the "Construction Contingency") in the amount of \$400,000 (20% of the project budget). The Construction Contingency shall be readily available for increased costs for subcontractors, material and equipment subject to prior approval of the HCSO. The Contractor shall not use the Construction Contingency to pay for costs related to the following: (a) errors or omissions in the Construction Documents; (b) discrepancies with the Construction Documents pertaining to applicable building code requirements; and/or (c) enhancements or additions to the Scope of Work desired by the HCSO.
 - iv. Proposal Bond: Design Build Team will be expected to furnish a Performance Bond in the amount of One Hundred Percent (100%) of the proposed price.
 - v. All Cost Proposals shall be guaranteed for a sixty (60) calendar day period following submission of the Cost Proposal. No Design Build Team may withdraw a Cost Proposal within sixty (60) calendar days of submitting it.
3. Addenda: Design Build Team must provide the following forms included in Appendix 1 to the RFP:
- i. Any addenda or answers to written questions supplied by the HCSO to participating Design Build Teams become part of this RFP and the resulting contract. This proposal form shall be signed by an authorized company representative, dated and returned with the proposal.
 - ii. Supplier Request Form
 - iii. ACH Payment Authorization Form
 - iv. IRS Form W-9
 - v. Purchasing Terms and Conditions

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IMPORTANT

Below is an example of the information required on the OUTSIDE of your Proposal Package.

Please use label below

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
SHERIFF'S OPERATIONS CENTER
ATTN: FINANCIAL SERVICES DIVISION – PURCHASING SECTION
2008 EAST 8TH AVE
TAMPA FL 33605

PROPOSAL PACKAGE SUBMITTAL

From: _____

PROPOSAL # 2022-018

REGIONAL K9 TRAINING CENTER

OPENING DATE/TIME:

STEP 1: October 26, 2022 @ 3:00 PM EST

STEP 2: December 16, 2022 @ 3:00 PM EST

LISTING OF ATTACHMENTS

- | | | | |
|----|--------------|-----|---------------------------------|
| 1. | APPENDIX I | PDF | Supplier Application Packet |
| 2. | ATTACHMENT 1 | PDF | Design Criteria Package |
| 3. | ATTACHMENT 2 | PDF | Proposal Completeness Checklist |
| 4. | ATTACHMENT 3 | PDF | Q&A |

November 21, 2021

2022-018 Regional K9 training center Q&A

| | Questions | Answers |
|----------|---|---|
| 1 | How will the site be served for water and sewer? | There is water and sewer that feeds the Central Energy and Generator Building. Water and sewer to be extended from there. |
| 2 | If a wastewater pumping station is needed, will this be required to meet County standards or not? | Yes, meet County standards if needed. |
| 3 | Will the building be required to be sprinklered? (likely) | No, unless there is a code requirement for it. |