



OFFICE OF THE SHERIFF

Chad Chronister, Sheriff
Donna Luszczynski, Chief Deputy
Hillsborough County, Florida
June 11, 2020

SUBJECT: Amendment #1 to Bid 6-20 Inmate Linens, Bath Towels and Undergarments

MESSAGE: Please note and acknowledge the following changes or additions to be included in the referenced section(s) of Bid 6-20:

1. Pages 3, 4 and 23 will be replaced in their entirety to include a Deadline for Questions and Answers and to extend the Deadline to Submit Bid, see attached.

Please note that this document hereby becomes part of Bid 6-20 and without this document, the Bid is considered incomplete.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christina R. Porter".

Christina R. Porter, CPA
Chief Financial Officer

CRP/drj

Enclosures

ACKNOWLEDGMENT OF AMENDMENT

**We do hereby acknowledge the information and/or changes described in the
Amendment #1 to Bid 6-20**

PLEASE PRINT - Company Name: _____

By: _____

Title: _____

Date: _____

Signature: _____

(Signed Acknowledgment must be included with your Bid Response)

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PROPOSED SCHEDULE OF EVENTS	DATE
BID ADVERTISED / POSTED TO HCSO AND OSD WEBSITES	May 24, 2020
DEADLINE TO SUBMIT QUESTIONS AND ANSWERS	June 12, 2020
DEADLINE TO SUBMIT BID	June 23, 2020
AWARD NOTIFICATION TARGET DATE	September 21, 2020

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
2008 E. 8th Avenue
Tampa, Florida 33605

SUBJECT: INVITATION TO BID 6-20

BID TITLE: Inmate Linens, Bath Towels and Undergarments

OPENING DATE & TIME: June 23, 2020 at 3:00 PM

PLACE: Hillsborough County Sheriff's Office
Sheriff's Operation Center
Financial Services Division - Purchasing Section
2008 E. 8th Avenue
Tampa, FL 33605

Pursuant to Governor DeSantis' Executive Order 20-112: "*Phase 1: Smart. Safe. Step-by-Step. Plan for Florida's Recovery*" (Order), the Bid Opening, which fails to meet the definition of an Essential Activity as referenced in the Order, will *not* be open to the public. Bids will be received until the time and date shown and will be read aloud immediately thereafter at the "Place" indicated. A video recording of the Bid Opening will then be posted to the HCSO website <https://teamhcsso.com>.

PART A - GENERAL TERMS AND CONDITIONS:

1. **Bids:** Must be contained in a SEALED envelope addressed to: Hillsborough County Sheriff's Office, Sheriff's Operation Center, Financial Services Division – Purchasing Section, 2008 East 8th Avenue, Tampa, Florida 33605. **To prevent inadvertent opening, the Bid must be marked as a BID DOCUMENT (including the Bid number, date, and time of Bid opening) on the outside of the envelope.**

If our specifications, when included, are not returned with your Bid, and no specific reference is made to them in your Bid Response (Part C), it will be assumed that all specifications will be met. When material, sketches, cuts, descriptive literature, company's or manufacturer's specifications which accompany the Bid Response (Part C), contain information that can be construed or is intended to be a deviation from our specifications, such deviation must be specifically referenced in your Bid Response (Part C).

2. **Bid Delivery:** The responsibility for getting the Bid to the Hillsborough County Sheriff's Office (HCSO) on or before the stated time and date will be solely and strictly the responsibility of the Bidder. The HCSO will in no way be responsible for delays caused by the United States Postal Service or a delay caused by any other occurrence, or any other method of delivery. The Bidder shall be responsible for reading very carefully and understanding completely the requirements in the specifications. Bids will not be accepted after the time specified for receipt. Such bids shall be returned to the Bidder unopened with the notation "This Bid was received after the time designated for the receipt and opening of bids".
3. **On-Line Documents:** The HCSO is publishing documents on its website <https://teamhcsso.com> for the convenience of companies wanting to do business with the HCSO and to save tax dollars. This service is public record and the HCSO is responsible only for documents as published. Any modifications or alterations to the original document language may be cause for rejection of a bid.

Below is an example of the information required on the OUTSIDE of your Bid Package.
You may use this as a label if you wish.

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
SHERIFF'S OPERATION CENTER
ATTN: FINANCIAL SERVICES DIVISION – PURCHASING SECTION
2008 E. 8TH AVE
TAMPA FL 33605

BID PACKAGE SUBMITTAL

From: _____

BID # 6-20

Inmate Linens, Bath Towels and Undergarments

OPENING DATE/TIME:

June 23, 2020 at 3:00pm