

BID 12-17, Bulk Fuel: Gasoline and Diesel  
Requests for Information / Questions & Answers #3

1. How many approximate gallons of fuel are you requesting or did you consume last year?

The approximate annual number of gallons of fuel ordered by the HCSO is as follows:

Gasoline - 1,600,000 gallons  
Diesel - 50,000 gallons  
Rec-90 Ethanol free - 20,000 gallons

2. What are the average load sizes?

Gasoline is primarily ordered in full transport loads approximately 7,000 – 8,000 gallons and are usually split deliveries. Diesel and Rec-90 for the Marine Unit are usually fulfilled with tank wagon loads ranging from 2,000 – 3,000 gallons of each product. Diesel ordered for the other locations is usually fulfilled via tank wagon with loads ranging from 250 – 1,000 gallons to top off our generators several times a year. However, during times of emergencies or unexpected power outages of significant length would increase these amounts.

3. Who is your current vendor?

Currently there are multiple vendors utilized on a quote basis, as Bid 12-17 is the initial bid the HCSO has issued for bulk fuel.

4. Please provide a current copy of an invoice and bill of lading.

See Q&A #1 Exhibit A

5. Will you accept up to 5% bio in your diesel?

No

6. Will you accept a metered bill of lading from the terminal in lieu of a metered ticket for transport loads?

Yes

7. Are vendors required to bid on tank wagon deliveries?

No

8. Are taxes to be included in the markup per gallon?

No

Bidders are encouraged to read the bid document in its entirety. Submission of a signed Bid Package indicates that all terms and conditions have been read and understood by the Bidder.

9. Can vendors just bid on the transport deliveries?

Yes

10. What carrier is the current vendor using for transport deliveries?

Refer to Question 3 and 4

11. The tank listing lists 2 REC 90 fuel tanks, but no pricing is requested for REC 90 fuel, how will the REC 90 be priced?

Refer to Bid 12-17 Amendment #1 located on the HCSO website

12. Is REC 90 not included on this bid?

Refer to Bid 12-17 Amendment #1 located on the HCSO website

13. The tank listing has two lines with the comment “we can pick up” does that mean that a Hillsborough county fuel truck will go to the terminal to pick up the fuel?

On rare occasions (1 or 2 times a year), the Marine Unit has taken the fuel trucks to a vendor’s location to be filled. The fuel stored in these trucks is utilized for emergency situations.

14. No pricing is requested for a Hillsborough county fuel truck picking up the fuel at a terminal, how should vendors price this?

Pricing is not requested due to the rarity of this occurrence.

15. What is the anticipated contract start date?

The start date will coincide with the award date. At this time the award date is unknown. However, the time for consideration is 45 days from bid opening which is currently scheduled for Friday, June 23, 2017 at 3:00 PM.

16. Are payment terms NET 30 or NET 45?

The payment term is Net 45 days.

17. Are you requiring spec and sds sheets be submitted with the bid?

Refer to the Bid Package Checklist on page 22 for the required documents to be submitted with the bid.

18. What is the yearly volume for rec 90 non ethanol?

Refer to Question 1

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19. Is there a termination option?

[Refer to Special Provisions \(Part B\), Paragraph 14 on page 10](#)

20. Could you tell me the breakout of annual volumes by product and delivery size (transport vs. tank wagon)?

[Refer to Question 1 and 2](#)

21. Appendix I – can you please specify what the procurement code is?

[See Q&A #1 Exhibit B](#)

22. Where do we put the fixed mark up for the 90 octane gas?

[Refer to Bid 12-17 Amendment #1 located on the HCSO website](#)

23. When is the award date?

[Refer to Question 15](#)

24. When is the first board meeting after the opening?

[This is not applicable to the HCSO bid process](#)

25. Will decision be made before or at the board meeting?

[This is not applicable to the HCSO bid process](#)

26. Will the bid award be split by product or awarded all to one bidder?

[Refer to Special Provisions \(Part B\), Paragraph 9 on page 9](#)

27. Will you split the award by tank wagon and transport?

[Refer to Special Provisions \(Part B\), Paragraph 9 on page 9](#)

28. What is the estimated annual usage per site?

[Refer to Question 1 and 2](#)

29. How many annual gallons are estimated to be delivered via TW?

[Refer to Question 1 and 2](#)

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30. What is the average load size for gas and diesel per site?

[Refer to Question 1 and 2](#)

31. Will a metered bill of lading be acceptable in place of the metered truck requirement?

[Refer to Question 6](#)

32. Will you accept up to 5% bio diesel in your diesel fuel?

[Refer to Question 5](#)

33. How many consecutive years has the current vendor been awarded?

[Refer to Question 3](#)

34. Can we please have a list of bidders invited to submit a proposal?

[See Q&A #2 Exhibit A](#)

35. Is the "Miscellaneous Fixed Delivery Fee" on the bid price page for transport or tankwagon deliveries or should we list one for both?

[Listing a price for both would be best](#)

36. Are the metered tickets required for both transport and tankwagon deliveries?

[Yes, a metered ticket or metered bill of lading from the terminal will be required for transport and tank wagon deliveries.](#)

37. Who is the current vendor?

[Refer to Question 3](#)

38. Who is the current carrier?

[Refer to Question 3](#)

39. Will you please provide us with a copy of the previous tabulation?

[Refer to Question 3](#)

40. Will you please provide us with a volume breakdown per location for the previous year?

[Refer to Question 1 and 2](#)

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41. How many gallons are estimated to be purchased on this contract?

Refer to Question 1 and 2

42. When is the start date?

Refer to Question 15

43. Is your gas and diesel currently contracted?

Refer to Question 3

44. Can the Sheriff's office pay better than 45 days?

The HCSO may be able to make payment sooner than 45 days but that would be based on the end user (requesting department) receiving a correct invoice, which would be signed by the end user authorizing payment and then submitted to Accounts Payable for payment processing.

45. Do we need to send all the info requested in the Vendor package since we are already a current vendor?

Yes, currently the HCSO is in the process of updating all of our Vendor files and also adding the proper procurement codes to each Vendor's profile in our database. This will assist HCSO personnel in identifying vendors to notify for bid opportunities or to request a quote.

46. Due to confidentiality issues, can a written affidavit confirming the agreements are in place with terminals at the Port of Tampa and at least 2 other ports in Florida be sent in place of the actual written agreements?

Yes, a written affidavit signed by a company officer or designated agent empowered to bind the company in contract will be accepted in place of the written agreements.

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