

Questions & Answers

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2. How will escalations in cost be handled?

Answer: The Awarded Supplier will interface annually with HCSO to address cost escalations, more frequently if special circumstances warrant.

3. Who is the current provider of services? Can we get a copy of the current contract?

Answer: HCSO does not have a current contract; its services are now provided by HCSO personnel and project-specific vendors as needed.

The purpose of this RFP is for HCSO to secure an Awarded Supplier for Facility Maintenance Solutions. The Awarded Supplier will be required to enter into a Master Agreement with HCSO upon award. The agreement establishes the requirements of the Awarded Supplier with respect to HCSO and the Florida Sheriffs Association (FSA) Cooperative Purchasing Program (CPP).

HCSO has partnered with FSA to make the awarded contract prices and terms available through FSA's CPP to FSA; any unit of local government, political subdivision or agency of the State of Florida, including but not limited to counties, municipalities, sheriffs' offices, clerks, property appraisers, tax collectors, supervisors of elections, school boards or districts, water management districts, other special districts, police and fire departments, emergency response units, state universities and colleges, or other state, local or regional government entities within the State of Florida; and any Eligible User, as defined in F.A.C. 60A-1.001(2), jointly the "Eligible Purchasers".

4. Can the HCSO supply the current staffing levels?

Answer: HCSO does not have current staffing levels to report, as there is not a contract in place for reference.

After award is complete, the Awarded Supplier may coordinate through the FSA with Eligible Purchasers to obtain their staffing levels.

5. Does the HCSO have minimum wage requirements or standard/prevaling wages? If so, can you supply them for this contract?

Answer: It shall be the responsibility of the Awarded Supplier to comply, when applicable, with the prevailing wage legislation in effect in the State of Florida. It shall further be the responsibility of the Awarded Supplier to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this Contract and adjust wage rates accordingly.

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6. We assume that the HCSO would like dedicated staff at these facilities. Please confirm.

Answer: The HCSO prefers dedicated staff, particularly with reference to preventive/scheduled maintenance. However, it is understood that corrective/unscheduled maintenance and project work can require specialized trades craftsmen in addition to/aside from the dedicated staff, and it is understood that situations occasionally arise necessitating temporary coverage for dedicated staff members.

7. Is a walk-through/site visit allowed prior to the due date?

Answer: This RFP's resulting Master Agreement will be for HCSO and all Eligible Purchasers. A walk-through with HCSO can be arranged prior to the Bid Opening date of June 11, 2024. After award is complete, the Awarded Supplier may coordinate site visits through the FSA with Eligible Purchasers at their facilities.

8. The Attachment 2 – Facility Profile Matrix is blank. Can we get a list of the facilities, location, size, etc., prior to the proposal deadline?

Answer: Attachment 2 is representative of what the Awarded Supplier will be asked to complete. It is not a requirement for this RFP's Proposal Package.

After award is complete, the Awarded Supplier may coordinate with HCSO, and through the FSA with Eligible Purchasers, to obtain a list of facilities, location, size, etc.

9. Per the Labor and Material Cost Form – Are you looking for hourly unit rates ONLY or both hourly and annual rates?

Answer: HCSO is seeking hourly labor rates only.

After award is complete, the Awarded Supplier may coordinate through the FSA with Eligible Purchasers to determine whether they seek hourly labor rates and/or annual rates.