



OFFICE OF THE SHERIFF

Chad Chronister, Sheriff
Donna Luszczynski, Chief Deputy
Hillsborough County, Florida

January 17, 2023

SUBJECT: Amendment #2 to Bid 2023-007 Landscape removal, Install and Maintenance

MESSAGE: Please note and acknowledge the following changes or additions to be included in the referenced section(s) of Bid 2023-007:

Pages 3 and 5 will be replaced in their entirety to add an optional walkthrough on January 19, 2023.

Page 21 will be replaced in its entirety to correct the frequency of turf mowing to once a week or as necessary.

Appendix III will be replaced in its entirety to add two lines for the optional pricing of replacing the entire irrigation system and to add additional details to the Flexi-Pave and Options A and B lines.

Please note that this document hereby becomes part of Bid 2023-007 and without this document, the Bid is considered incomplete.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Hartman".

Andrea Hartman
A/Chief Financial Officer

AH/rf

Enclosures

ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in the
Amendment #2 to Bid 2023-007.

PLEASE PRINT – Company Name: _____

By: _____

Title: _____

Date: _____

Signature: _____

(Signed Acknowledgment must be included with your Proposal Response)

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ATTACHMENT 1 – SOC PLANTING PLANS	Attached
PROPOSED SCHEDULE OF EVENTS	DATE
Bid Advertised / Posted to HCSO and OSD Websites	January 1, 2023
Mandatory Pre-Bid Site Visit and Facility Tour	January 13, 2023
Optional Pre-Bid Walkthrough	January 19, 2023
DEADLINE TO SUBMIT QUESTIONS	January 20, 2023
DEADLINE TO SUBMIT BID	January 27, 2023
Award Notification Target Date	February 10, 2023

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
2008 East 8th Avenue
Tampa, Florida 33605

SUBJECT: Invitation to Bid 2023-007

BID TITLE: Landscape Removal and Installation Project

BID OPENING DATE & TIME: January 27, 2023 at 3:00 PM

PLACE: Hillsborough County Sheriff's Office
Sheriff's Operations Center
Financial Services Division - Purchasing Section
2008 East 8th Avenue
Tampa, FL 33605

Bid Overview: The purpose of this Invitation to Bid (Bid) is to describe the requirements of Chad Chronister, the Sheriff of Hillsborough County, a Constitutional Officer of the State of Florida (Sheriff) to secure bids from qualified contractors to provide landscape removal and installation services (Attachment 1) as well as landscape and grounds maintenance at the HCSO Sheriff's Operations Center at 2008 East 8th Avenue Tampa, FL 33605.

Any reference to the "Work" throughout this bid packet is defined to be inclusive of the Scope of Work and any related performance detailed herein.

MANDATORY PRE-BID SITE VISIT AND FACILITY TOUR – This site visit must be attended.

Pre-bid Site Visit: A mandatory pre-bid site visit has been scheduled for January 11, 2023. Please meet at the Sheriff's Operations Center at the Access Control building at 9:00 A.M. All attendees must adhere to HCSO policies and procedures while on site.

Pre-Bid Site Visit: January 13, 2023, 9:00 A.M. EST

PLACE: Malcolm E. Beard
Sheriff's Operations Center (SOC)
2008 East 8th Avenue
Tampa, Florida 33605

OPTIONAL PRE-BID WALKTHROUGH

Pre-Bid Site Visit: January 19, 2023, 9:00 A.M. EST

PLACE: Malcolm E. Beard
Sheriff's Operations Center (SOC)
2008 East 8th Avenue
Tampa, Florida 33605

The Contractor will coordinate work with the HCSO Project Manager to ensure minimum interference with on-site and offsite roads, streets, sidewalks, and occupied properties. A pre-construction meeting will be held prior to the contractor starting work.

Work hours will be Monday through Friday from 7am to 5pm.

5. SAFETY AND PROTECTION OF WORKSITE: The Contractor will conduct operations to minimize damage by falling debris or any other cause to adjacent buildings, structures, roadways, or any other structures and persons.

The Contractor is solely responsible for any damages to HCSO and adjacent properties caused by the work as well as damages to any vehicles owned by the HCSO and its employees or contractors caused by the work.

The Contractor will provide safeguards, including warning signs, barricades, temporary fencing, warning lights, and any other items that are required for protection of all personnel and residents during tree installation.

The Contractor will clean up all dust and debris caused by the tree installation on a daily basis

6. WEEKLY MAINTENANCE: Weekly grounds and landscape maintenance will consist of the following:

a. Turf Maintenance

- i. Mowing, Edging and Trimming
 1. Remove litter and debris from turf areas before mowing.
 2. Remove litter and debris from all areas of the property on a weekly basis – whether mowing or not.
 3. Mow turf areas – Mowing will be once (1) per week (or as often as necessary to keep it properly maintained to HCSO satisfaction).
 4. Edging and trimming to curtail growth up or over curbs, sidewalks, fence lines, walls and other structures on same schedule as mowing or as otherwise needed to maintain neat appearance.
- ii. Fertilizing - Describe a schedule for fertilizing turf areas and indicate the types of products and application methods to be used. Include SDS for all products.
- iii. Weed Control - Describe your plan for weed control in turf areas. Indicate any products and application methods or weed extraction methods to be used. Include SDS for all products.
- iv. Pest Control - In turf areas as needed. Indicate the top three turf pest problems in your experience and what treatment or products you would utilize to eliminate the problem. Include SDS for all products.

APPENDIX III PRICING MATRIX

#	Item	Description	Price Option A	Price Option B
Area 1				
1	Plant bed/ground cover			
1a	Flexi-pave	Installation by Owner		
1b	Artificial turf		\$	\$
1c	Option A - Mexican Beach Pebble			\$
1d	Option B - Brown Egg Rock		\$	
2	Landscape/Grounds Maintenance			
		Grounds maintenance, Includes all maintenance as listed in Part C – Paragraph 6		
2a	Initial term (3 years)		\$	\$
3	Excluded services or special projects			
		Excluded services or special projects material cost, Part C – Paragraph 7		
3a	Material cost		Cost plus %	Cost plus %
3b	Labor rate	Excluded services or special projects Labor rate	\$ /hr	\$ /hr
4	Water sprinklering system			
4a	Existing System Repair		\$	\$
4b	Additional lines and heads		\$	\$
4c	Replacement of system (option pricing)		\$	\$
5	Cost of remaining work that is not included above			
5			\$	\$
6	Total Area I per options			
6			\$	\$
Area 2				
7	Plant bed/ground cover			
7a	Artificial turf		\$	\$
7b	Option A - Mexican Beach Pebble			\$
7c	Option B - Brown Egg Rock		\$	
8	Landscape/Grounds Maintenance			
		Grounds maintenance, Includes all maintenance as listed in Part C – Paragraph 6		
8a	Initial term (3 years)		\$	\$
9	Excluded services or special projects			
		Excluded services or special projects material cost, Part C – Paragraph 7		
9a	Material cost		Cost plus %	Cost plus %
9b	Labor rate	Excluded services or special projects Labor rate	\$ /hr	\$ /hr
10	Water sprinklering system			
10a	Existing System Repair		\$	\$
10b	Additional lines and heads		\$	\$
10c	Replacement of system (option pricing)		\$	\$
11	Cost of remaining work that is not included above			
11			\$	\$
12	Total Area II per options			
12			\$	\$