

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE
FINANCIAL SERVICES DIVISION: PURCHASING SECTION
QUESTIONS AND ANSWERS
RFP NO. 3-20 COURTHOUSE SECURITY
AS OF AUGUST 5, 2020 3:00 PM**

Question #1: *Is there a living wage ordinance in effect associated with this bid?*

Answer #1: There are no mandated wages for this Contract.

Question #2: *Can you please verify the total contract value for 2019 and 2020?*

Answer #2: The Contract values for Fiscal Years 2019 and 2020 are approximately \$2.9m and \$3.0m, respectively.

Question #3: *What is the anticipated budget [contract value] for 2021?*

Answer #3: The anticipated contract value for Fiscal Year 2021 is approximately \$3.2m.

Question #4: *Can you please indicate how long the current incumbent [Contractor] has provided this service?*

Answer #4: The current Contractor has provided this service since 2009.

Question #5: *Would you please indicate the amount paid to the current contractor for additional services outside of the current contract during the last two years? For example, providing special coverage for events or holiday coverage?*

Answer #5: The current Contractor did not provide for services outside of the current Contract.

Question #6: *Will wages be adjusted annually or are they fixed for the contract duration?*

Answer #6: Refer to PART B, Paragraph 22 Escalation/De-Escalation.

Question #7: *Can you please clarify if annual increases will be permitted in coordination with changes in wages?*

Answer #7: Refer to Answer #6, above.

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Question #8: *Will you accept existing training requirement completion for incumbent officers that are retained?*

Answer #8: No. Refer to PART C, Paragraph 6 Training and Post Orders for requirements.

Question #9: *Item 11 indicates "An evaluation committee will consist of a minimum of three (3) persons." Can you please provide the names and/or titles of the evaluation committee members?*

Answer #9: No. Refer to PART B, Paragraph 6 Communication Between Parties.

Question #10: *Can you please provide the current statistics on employee turnover rates by position.*

Answer #10: No. The Hillsborough County Sheriff's Office (HCSO) is not apprised of Contractor turnover rates.

Question #11: *Who is the current incumbent?*

Answer #11: G4S Secure Solutions (USA) Inc.

Question #12: *When was the current incumbent awarded the contract?*

Answer #12: The current contract was awarded on September 22, 2015. Also, refer to Answer #4, above.

Question #13: *Are there any significant modifications from the previous [current] contract to the new one [RFP 3-20]? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?*

Answer #13: RFP 3-20 has no significant changes in the scope of work from the current contract.

Question #14: *What was the amount spent on this contract last year?*

Answer #14: The amount expended in Fiscal Year 2019 was \$2,904,866.67.

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Question #15: *What is the estimated total number of annual hours for this contract?*

Answer #15: Refer to EXHIBIT A - STAFFING SCHEDULE.

Question #16: *Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.*

Answer #16: Refer to PART B, Paragraph 17 Addition / Deletion.

Question #17: *Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?*

Answer #17: Refer to Answer #1, above.

Question #18: *Is a Bid Bond or performance bond required? If yes, how much?*

Answer #18: This RFP does not require any bonds.

Question #19: *Is there a specific way you would like the response to be prepared? For example: bound, unbound, 3-ring binder(s), pages limits, paper type, etc.?*

Answer #19: Refer to PART B, Paragraph 7 Preparation and Submittal of Proposals and PART D, Paragraph 2 Narratives and Documentation.

Question #20: *Is the current contract [Contractor] using vehicles? If yes, how many?*

Answer #20: The current Contractor is utilizing vehicles; however, the HCSO is not apprised of the number in use. Refer to PART C, Paragraph 8 Equipment, Uniforms and Facilities.

Question #21: *Are there any MWBE/VS/DBE or other goals for this project?*

Answer #21: There are no specific MWBE/VS/DBE requirements for this project.

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Question #22: *Could you please clarify how many originals and copies are being requested of the technical proposal and the cost proposal?*

Answer #22: PART B, Paragraph 7 Preparation and Submittal of Proposals and PART D, PROPOSAL CHECKLIST is clarified as follows:

- One (1) complete HARD-COPY of the entire Proposal; this copy is to be marked "ORIGINAL".
- One (1) complete ELECTRONIC copy of the entire Proposal.
- Three (3) complete HARD-COPIES of the entire Proposal; these copies are to be marked "COPY".
- If applicable and in conformity with PART A, Paragraph 13 Public Record: one (1) electronic copy of the entire Proposal, redacted and marked "REDACTED".

Question#23: *Paragraph 16 – Non-Conformance penalties. Can the HCSO provide the number of penalties levied over the last year for each of the infractions listed? If not is there a total dollar amount that can be provided?*

Answer #23: The HCSO has not had to apply any deductions for nonconformance.

Question #24: *Is Dosimeter Reporting required? Is it provided by the vendor or HCSO?*

Answer #24: Dosimeter Reporting is not required at this time.

Question #25: *The officers assigned to the JAC are currently given PAR Training. Who is providing this training now? What is the current cost for this training?*

Answer #25: The Contractor is responsible for providing PAR training for their Security Officers; the HCSO is not apprised of the cost.

Question #26: *Is the JAC the only location with free parking?*

Answer #26: The JAC has limited on-site parking. The Edgecomb and Plant City Courthouses, as well as the Clerk of Court and Public Defender's Offices, are not HCSO facilities. Accordingly, the HCSO does not provide for parking at these other locations.

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Question #27: *Can Financial Reports be submitted under separate cover and designated to only specific individuals?*

Answer #27: Refer to PART B, Paragraph 7 Preparation and Submittal of Proposals. Information, such as financial data, may be redacted and submitted in electronic form.

Question #28: *Bidder employs MDTs trainers (Monadnock Defense Tactics System) and provides instruction to a number of other sites around the country. Would you qualify MDTs for juvenile detention?*

Answer #28: No. Per the Florida Department of Juvenile Justice, PAR is the only approved defensive training authorized for personnel working with juveniles.

Question #29: *Bidder administers on site drug testing to employees with saliva 6 panel oral swab. Would this qualify for experience collecting DNA samples at the JAC center?*

Answer #29: It is responsibility of the Contractor to determine the proper state and local requirements for collecting DNA samples.

Question #30: *On Chart 1 of the Pricing Matrix, when billing rates for unarmed officers at the Courthouse are entered, it auto-populates the billing rate for unarmed officers at the JAC. As there are different qualification and training requirements for unarmed officers at the JAC, will HCSO please provide a revised Chart 1 where these rates are not linked and do not auto-populate?*

Answer #30: Refer to Amendment #1.

Question #31: *Is a bid-specific Certificate of Insurance required or is a sample COI demonstrating the required level of coverage sufficient?*

Answer #31: A current sample COI is acceptable for the RFP/Proposal Response.

Question #32: *The RFP document calls for FA/CPR training. Is AED certification required as well?*

Answer #32: AED certification is not required.

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Question #33: *HCSO Criminal Background Check and Clearance - How long is the average turnaround from submission to the applicant being cleared or not cleared?*

Answer #33: *The Contractor should plan on at least 7 calendar days before notification.*

Question #34: *Specifically is a particular amount of armed security officer experience equivalent to the following?*

The HCSO will require that all armed Security Officers assigned to any Courthouse Complex – Tampa, Plant City Courthouse, or the County Center Complex Post have education and/or meaningful and verifiable work experience through one or more of the following:

- a) Former Law Enforcement Officer.*
- b) Former Corrections Officer.*
- c) Former Federal Agency Officer.*
- d) Retired Military (20 or more years).*
- e) Military service with specialized training (military police, elite military forces, USMC Combat Arms, etc.).*
- f) Criminal Justice Degree (Associate or higher) with demonstrated experience in the carrying and use of a firearm in a work-related environment.*
- g) Police Academy Graduate.*

Answer #34: *No. Refer to PART C, Paragraph 5 Security Officer Qualifications for requirements.*