HILLSBOROUGH COUNTY SHERIFF'S OFFICE
CHAD CHRONISTER, SHERIFF

Multi-Trades Worker 3

Job Code: W4752
Pay Grade: WK
Pay Scale: $23.52-$35.97 Hourly; $48,921.60-$74,817.60 Annually
Exempt: No

OVERVIEW

Perform highly skilled work involving two or more trades in the construction, maintenance, and repair of buildings, equipment, and facilities, while coordinating work activities and providing guidance as needed.

DUTIES & RESPONSIBILITIES

Duties may vary based on assignment.

- Lead and participate in the erection of small structures and the more complex alteration, repair, and maintenance of plumbing, electric, and water systems, and/or fixtures, brick, cement, heating, ventilation, air conditioning (HVAC), and carpentry work.
- Oversee the work of laborers and trades helpers by assigning tasks, reviewing progress, and providing technical guidance and on-the-job training.
- Assist supervisory personnel in the development of drawings or sketches for construction, renovation and repair work.
- Requisition and maintain replacement parts in central stock to permit completion of repairs.
- Drive a vehicle to and from work sites.
- Perform other related duties as required.

KNOWLEDGE & ABILITIES

- Considerable knowledge of procedures and techniques utilized in various construction trades.
- Considerable knowledge of the construction and maintenance of various types of buildings and facilities.
- Some knowledge of safety procedures and safety equipment.
- Ability to read and interpret blueprints and drawings.
- Ability to prioritize work.
- Ability to plan, organize, and coordinate the work of others.
- Ability to work effectively with others.
- Ability to perform a variety of physical tasks.
- Ability to safely operate a motor vehicle.

SKILLS

- Handheld Power Tools
- Plumbing
- Safety Procedures
- Building Services
- Equipment Maintenance
- Facility Operations
- Hand Tools

- Plumbing Systems
- Woodworking
- Blueprints
- Construction
- Facilities Engineering

WORKING CONDITIONS

- Work at various buildings and facilities within a law enforcement agency, including inmate-populated areas.
- May work outdoors in a subtropical climate in potential adverse weather conditions.
- Stand or sit at a workstation for prolonged periods, walk long distances, and ascend/descend ladders as needed.
- May engage in very heavy physical exertion (e.g., lifting, carrying, pushing and/or pulling objects and materials up to 100 pounds).
- May travel to various work sites using a Sheriff's Office-issued vehicle (e.g., car, full-size van, full-size pickup truck, golf cart) to perform essential duties.
- May work non-standard hours including nights, weekends, and holidays.
- In the event of an emergency or disaster, may be required to respond promptly to duties and responsibilities as assigned by management chain, Division/District Commander, or the Sheriff (or their designee). Such assignments may be for before, during or after the emergency/disaster.

MINIMUM EDUCATION & EXPERIENCE

- A high school diploma or possession of a GED certificate.
- Four years of experience as a skilled trades worker in two or more of the following trades: plumbing, electrical, carpentry, masonry, painting, or other skilled trades.

OR

- A high school diploma or possession of a GED certificate.
- Two years of experience as a Multi-Trades Worker 2 with the Hillsborough County Sheriff's Office.

ADDITIONAL JOB REQUIREMENTS

- Attendance at the specified Sheriff's Office work location is required.
- Depending on assignment, employees may be required to possess a valid Florida Driver License at time of employment. Driving history will be thoroughly reviewed and may be grounds for disqualification.
- No visible tattoos on face, head, and neck. Tattoos determined to take away from the professional appearance of the Sheriff's Office must be covered with an appropriate white, black, or neutral covering.
- No illegal drug sale within lifetime.
- No illegal drug use within the past 36 months. No marijuana use within the last 12 months.
- No felony convictions within lifetime.
- No misdemeanor convictions involving perjury, false statement, or domestic violence within lifetime.
- No dishonorable discharge from any branch of the United States Armed Forces, the United States Coast Guard, National Guard, or Reserve Forces.
- Successful completion of a background investigation including criminal, reference, employment, and neighborhood checks; polygraph; medical evaluation; and drug screening.
- Live within Hillsborough County or within Citrus, Hardee, Hernando, Lake, Manatee, Pasco, Pinellas, Polk, Sarasota, or Sumter County as long as the residence is located within the 60-mile parameter of Falkenburg Road Jail at the time of appointment/employment (certified only).

The duties and responsibilities on this job description represent the essential functions that an

employee must be able to satisfactorily perform with or without reasonable accommodations. Reasonable accommodations shall be made upon request to enable employees with disabilities to perform the essential functions of their job, absent undue agency hardship. The Sheriff's Office retains the right to change or assign other duties to this job as necessary.